



भाकृअनुप-प्याज एवं लहसुन अनुसंधान निदेशालय
राजगुरुनगर, पुणे 410 505, महाराष्ट्र
ICAR-DIRECTORATE OF ONION AND GARLIC RESEARCH
PUNE - 410 505 (MS)

Phone: (02135) 222026, Fax: (02135) 224056 Email: director.dogr@icar.org.in



Special Campaign 5.0 (October 2nd-31st, 2025) - Self-Assessment Form

A. Background Information

1.	Ministry/ Department (M/D) Name	ICAR-Directorate of Onion and Garlic Research, Pune-410 505 (Maharashtra) Ministry of Agriculture and Farmers Welfare, Government of India (Department of Agricultural Research and Education)
2.	List of Attached/ Subordinate/ Outstation offices/ Missions/ Posts where the Campaign was conducted	1. ICAR-DOGR Campus, Pune 2. Kalus Farm, Pune (Institute Farm Area) 3. APMC Market Yard, Gultekadi, Pune 4. Chandoli and Shirolu Villages, Khed Taluka, Pune 5. Tarung near Bhima Shankar, Ambegaon Taluka, Pune (under TSP)

B. Best Practices

Categories under which “Best Practices” may be categorized:

1. E-waste: Nil
2. Digitization / Intra-Ministerial Portal: Nil
3. Efficient Management of Space: 2
4. Enhancement of Office Premises: 1
5. Environment-Friendly Practices: 1
6. Waste to Wealth: Nil
7. Citizen-Centric Initiatives: 2
8. Innovative Practices: 4
9. Any Other

No	Best Practice	Brief description of best practices	Location	Category
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1.		<p>Under Special Campaign 5.0, ICAR-DOGR, Pune undertook a comprehensive cleanliness and space optimization drive under the supervision across institute campus. Activities included cleaning and reorganizing open sitting areas, well premises, water storage zones, farm sheds, parking lot, main entrance and residential quarters. Neglected and high-footfall areas such as lawns and storage structures were cleared and landscaped. Record management in the administrative office and crate storage sites was streamlined. The director's residence, rain shelter, shade net facility and water treatment tanks were also rejuvenated, ensuring better space utilization, aesthetics and a cleaner more efficient work environment.</p>	ICAR-DOGR, Pune	3. Efficient Management of Space
2.		<p>As part of the <i>Swachhata Hi Seva</i> initiative under Special Campaign 5.0, ICAR-DOGR, Pune conducted an extensive cleanliness program at the Kalus farm. The campaign focused on systematic weeding, removal of waste materials, and maintaining well-organized crop rows and irrigation channels to enhance field hygiene and research efficiency. Special attention was given to cleaning the water storage structures and surrounding areas, including hard-to-reach and neglected spots. These efforts significantly improved the overall cleanliness, sanitation, and working environment of the research farm, promoting sustainable agricultural practices and reinforcing the institute's commitment to the Swachhata mission.</p>	Kalus farm, Rajgurunagar Pune	3. Efficient Management of Space

3.	  	<p>As part of the Special Campaign 5.0, ICAR-DOGR, Pune organized a cleanliness drive outside the institute premises at APMC Market Yard, Gultekadi, Pune. The activity, led by Dr. Amar Jeet Gupta (Nodal Officer, SBA) along with Mr. H.S.C. Shaikh and Mr. R.S. Kulkarni, focused on removing accumulated waste, improving hygiene, and promoting waste segregation in a high-traffic market area. Collaboration with local sanitation services ensured effective cleaning and debris removal. The initiative contributed to improved public sanitation and reinforced ICAR-DOGR's commitment to sustainable and environment-friendly practices beyond its campus.</p>	APMC Market Yard, Gultekadi, Pune.	5. Environment-friendly practices
4.	  	<p>Under the <i>Swachhata Hi Seva</i> initiative of Special Campaign 5.0, ICAR-DOGR, Pune organized community-oriented cleanliness and awareness programs at the Primary Health Centre, Chandoli, and the primary school in Shirol village, Khed Taluka, Pune. Staff members and local representatives jointly carried out cleaning drives and sensitized villagers about hygiene and waste management. Educational materials and pencils were distributed to school children, emphasizing the importance of personal hygiene and environmental cleanliness. These outreach activities fostered public participation, strengthened community awareness on Swachhata, and demonstrated ICAR-DOGR's commitment to social responsibility through</p>	Shirol and Chandoli villages, Khed taluka, Pune.	8. Innovative Practices

		innovative, participatory rural engagement.		
5.	  	<p>As part of the Special Campaign 5.0, ICAR-DOGR, Pune organized a cleanliness and awareness drive under the Tribal Sub Plan in selected villages of Ambegaon Taluka near Bhima Shankar, Pune. The initiative aimed to empower rural and tribal communities by promoting hygiene and sanitation awareness under the Swachhata Hi Seva program. Local residents, panchayat members, and institute representatives participated enthusiastically in cleaning village surroundings and community areas. The campaign fostered public involvement, encouraged behavioural change toward hygiene, and strengthened ICAR-DOGR's outreach among rural citizens through participatory and inclusive cleanliness efforts.</p>	Ambegaon Taluka near Bhima Shankar, Pune.	7. Citizen-centric Initiatives
6.	 	<p>As part of the outreach initiative under Special Campaign 5.0, ICAR-DOGR, Pune organized an awareness program involving Safai Mitras and health service personnel. Guest speakers highlighted the benefits of government health programs such as <i>Ayushman Bharat</i> and <i>Mission Indradhanush</i>, emphasizing preventive healthcare and social security for sanitation workers. Director Dr. Vijay Mahajan stressed the importance of Swachhata Hi Seva in daily life. During Vigilance Awareness Week 2025, an extempore competition on “How to Curb Corruption in Various Sectors” encouraged ethical reflection among staff and students, promoting</p>	ICAR-DOGR, Pune	8. Innovative Practices

		transparency, integrity, and civic responsibility within the institution.		
7.	  	<p>As part of Special Campaign 5.0, ICAR-DOGR, Pune conducted awareness and safety enhancement programs focusing on unskilled workers. Dr. Amar Jeet Gupta, Nodal Officer (SBA), demonstrated the proper use of PPE kits to ensure safety and reduce field-related risks. An orientation session was held to link sanitation workers and their families with welfare schemes such as <i>Pradhan Mantri Jan Arogya Yojana (PM-JAY)</i>. Additionally, cleanliness and systematic organization activities were carried out in the cold storage unit to promote better seed handling and storage practices. These initiatives enhanced workplace safety, hygiene, and operational efficiency at the institute.</p>	ICAR-DOGR, Pune	4. Enhancement of Office Premises
8.	 	<p>Under the Swachhata Hi Seva initiative of Special Campaign 5.0, ICAR-DOGR, Pune organized a poetry competition and Swachhata Samwad to promote creative engagement on cleanliness and environmental responsibility. Staff members, research scholars, and skilled workers actively participated, presenting poems and ideas on maintaining pollution-free surroundings. Discussions focused on sustainable hygiene practices at the workplace and beyond. The event concluded on Swachh Bharat Diwas (2nd October 2025) with a felicitation ceremony led by Dr. Ram Dutta and</p>	ICAR-DOGR, Pune	8. Innovative Practices

		Dr. A.J. Gupta, recognizing participants' contributions. The initiative fostered awareness, inclusivity, and enthusiasm toward collective cleanliness and civic responsibility.		
9.	  	ICAR-DOGR, Pune organized the launch of the PM Dhan-Dhaanya Krishi Yojana and Dalhan Self-Reliance Mission, inaugurated by Dr. V. Mahajan, Director, along with Dr. Ram Dutta and Dr. Amar Jeet Gupta. The event, hosted by Dr. Rajiv Kale, Sr. Scientist, was attended by 152 farmers from Khed and Ambegaon talukas. The program highlighted the importance of agricultural self-reliance and government initiatives supporting farmers through infrastructure and welfare schemes. Dr. Gupta also promoted the ongoing Swachhata Hi Seva Campaign 2025 and Special Campaign 5.0, inspiring participants to integrate cleanliness and self-reliance as key components of rural development.	ICAR-DOGR, Pune	7. Citizen-Centric Initiatives
10.	 	As part of Special Campaign 5.0 for institutionalizing Swachhata and minimizing pendency in government offices, ICAR-DOGR, Pune organized a Swachhata Pledge Ceremony and Walkathon on the concluding day of the campaign (2nd–31st October 2025). The event reinforced commitment among staff toward cleanliness, discipline, and sustainable work practices. Dr. Amar Jeet Gupta, Nodal Officer (SBA), expressed appreciation to all staff members for their active participation in Swachhata Hi Seva and campaign activities. The collective initiative	ICAR-DOGR, Pune	8. Innovative Practices








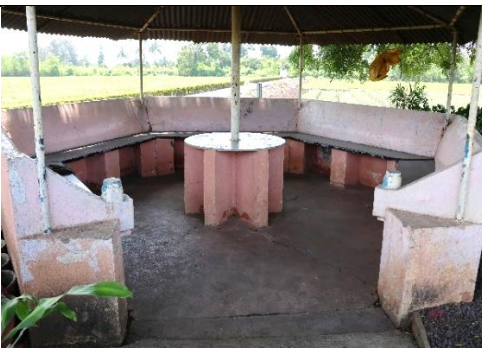


		promoted awareness, team spirit, and a culture of cleanliness across the institute, reflecting ICAR-DOGR's dedication to Swachh Bharat principles.		
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C. Space Freed

S. No.	Location	Brief description on utilization & benefits	Sq. Ft. of Space Freed
1.	Main Campus, ICAR-DOGR, Rajgurunagar	Unused files, papers and redundant materials were weeded out and records reorganized, freeing substantial office space. The cleared area has been converted into an open filing and document-digitization zone, improving workflow efficiency and aesthetics.	1,500 sq. ft.
2.	Kalus Farm (Storage & Farm Sheds)	Outdated equipment, damaged crates and waste materials were removed. The freed space is now used for organized storage of field tools, improved movement of machinery and better safety compliance within farm sheds.	3,000 sq. ft.
3.	Parking Lot and Main Entrance, ICAR-DOGR	Scrap and cluttered materials were removed, improving vehicle flow and visual appeal. The reclaimed area was beautified with signage and greenery, enhancing the institute's image and visitor experience.	1,800 sq. ft.
4.	Well and Surrounding Premises, Institute area	Clearing of debris and overgrown vegetation around water tanks and canals enhanced water flow, safety and maintenance access. The area now supports efficient irrigation management and field sanitation.	1,200 sq. ft.
5.	Primary Health Centre, Chandoli Village, Khed Taluka, Pune	Under the Swachhata Hi Seva initiative, accumulated waste, weeds and debris were cleared around the PHC building and adjoining open areas. The cleaned space has improved sanitation and accessibility for patients and staff, promoting a healthier environment and better hygiene awareness in the village.	3,000 sq. ft.

Photographs of Before-After Campaign conducted during Special Campaign 5.0

Special Campaign 5.0 Activity	Before the campaign	After the campaign
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<p>High-footfall area of Institute</p>		
<p>Tractor-shed area</p>		
<p>Kalus farm, ICAR-DOGR</p>		
<p>Open sitting area, ICAR-DOGR</p>		
<p>Main campus lawn</p>		

D. Scrap Disposal and Revenue Earned

S.No.	Office Scrap Category	Revenue Earned (₹)	Non-Office Scrap (Details)	Unit
1.	E-Waste	Nil	-	-
2.	Furniture	Nil	-	-
3.	Stationery	Nil	-	-
4.	Office Vehicles	Nil	-	-
5.	Plastic Items	Nil	-	-
6.	Any Other	Nil	-	-

E. Cleanliness Campaign

S.No.	Item	Details for ICAR–DOGR, Pune
1.	List the total number of office sites where the campaign was conducted	7 sites: ICAR-DOGR Main Campus (Rajgurunagar, Pune); Kalus Farm; Main campus; Residential Quarters; APMC Market Yard (Gultekadi); Chandoli Village PHC; Shirol Village Primary School; Ambegaon Taluka (TSP Activity Site).
2.	Number of outstation offices where the cleanliness campaign was taken	5 sites: Kalus Farm (Outstation Farm of ICAR-DOGR), APMC Market Yard (Gultekadi); Chandoli Village PHC; Shirol Village Primary School; Ambegaon Taluka (TSP Activity Site).
3.	List the sites where mechanized cleaning practices have been adopted (if any)	2 sites: Mechanized cleaning (tractor-mounted brush & blower) was used at Kalus Farm and Main Campus lawn areas for large-scale waste removal and leveling.
4.	Any other initiatives undertaken during the campaign	Awareness programs on Swachhata Hi Seva, Walkathon and Pledge Ceremony, record management drives, beautification of lawns & entrances and public outreach in Chandoli, Shirol and Ambegaon villages under the Tribal Sub Plan. Activities promoted institutional cleanliness, citizen engagement, and sustainable waste management.